



**PULBOROUGH PATIENT LINK
NOTICE OF ANNUAL GENERAL MEETING
TO BE HELD ON**

MONDAY 16TH JULY 2018

**AT ST MARYS SCHOOL, LINK LANE.
AT 6.45pm**

AGENDA

1. Minutes of Annual General Meeting held on Monday 24th July 2017
2. Chair's Annual Report 2017/18
3. Treasurer's Report and Accounts
4. Election of Committee and Office bearers

The AGM will be followed by a Presentation on

SPORTS INJURIES

Guest speaker Dr Courtney Kipps

PULBOROUGH PATIENT LINK
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON MONDAY 24TH JULY 2017
AT PULBOROUGH VILLAGE HALL.

MEETING was attended by approximately 94 Members of the Pulborough Patient Link.

Alyson Heath was in the Chair.

Apologies received from: Dr Fooks, Alan Bold, Pamela Haley Chattaway, and Brian Donnelly.

The Minutes of the Annual General Meeting held on 3rd October 2016 had been circulated to all Members and had been approved and signed by the committee. Alyson introduced the new committee members saying that the committee is balanced with each member bringing different viewpoints. Recently she has been working with other doctor's surgeries looking at how each communicates with their patients. This has encouraged the committee to expand the newsletter to six a year and increasing distribution to include the parents of two local schools.

Proposed by Stuart Henderson and Seconded by Stephen Hegler and passed unanimously.

The Chairman's Annual Report to the end of March 2017 had been circulated to members. Proposed by Rosemary Jones, seconded by Sue Florence, and passed unanimously.

Treasurer's Report and Accounts to 31 March 2017 had been circulated to all Members. The Accounts were in good order. A couple of high back chairs had been purchased for the Waiting Room.

Jane Roach had handed over as Treasurer to Peter Jenkins. The Chairman thanked Jane Roach for all her hard work over the year.

Election of Office Bearers and Committee: All committee members had agreed to re-stand and were re-elected en-bloc and this was unanimously approved. There remains one vacancy on the committee, anyone wishing to become involved should contact Alyson Heath.

Election of Officers:

Chair	Alyson Heath	Proposed by
Vice Chair	Stuart Henderson	Graham T Allfrey
Treasurer	Peter Jenkins	David McGill
Secretary	Dona Sherlock-Fuidge	Dona Sherlock-Fuidge
		Alyson Heath

Amendments to The Constitution: Amendments recommended by Arthur Vardell had been circulated to Members. These changes were agreed. Proposed by Pat Arculus and Seconded by Peter Cole and passed unanimously.

The Chairman closed the meeting at 6.57 pm.

The Meeting was followed by an excellent talk on "What every patient should know about Skin Cancer, with guidance on Sunscreens" by Dr Bav Shergill.

2 CHAIR'S ANNUAL REPORT 2017/18

Firstly, I want to say thank you to all those members of PPL who continue to support us and attend our Open Meetings, and regarding the GDPR legislation which came into force this May, all PPL members' e-mail addresses are saved securely and are only used to inform members of the activities of PPL, and information on PMG and will not be shared with any other sources. Any member wishing to unsubscribe can e-mail info@pulboroughpatientlink.org.uk at any time and this will be actioned.

Last year was another busy year for the PPL committee. We once again supported PMG with the flu clinics, and as a result of requests from PPL members a later flu clinic was introduced this year and proved very popular. PPL members were invited to a very special service organised by Dr Tim Fooks to mark 10 years of the surgery opening at Spiro Gill site, this was well attended by members and staff.

This year has seen the start of a new group called Rural North Chichester Patient Participation, this is being led by Dr Emma Woodcock from Loxwood Practice. Below is a brief summary of why this group has been brought together and what its role will be:

"For the first time in Sussex we are seeing the development of local community networks that will bring greater collaboration between NHS providers, councils and voluntary organisations.

*Our area covers the practice areas for Midhurst, Petworth, Pulborough and Loxwood surgeries. We have named it Rural North Chichester. The 4 practices have come together to form the Rural North Chichester Practice Group. This is not a merger of practices but a mechanism by which we can share good practice, collaborate and improve services for our patients. Other key providers in the area are keen to work with us and this has led to the formation of a larger group of providers called **Rural North Chichester Local Community Network (RNC LCN)***

We are very keen to have a patient forum by which we can canvas views from patients on new ways of working in the NHS and to have a group from which we could ask for a patient representative at our LCN meetings." - Dr Emma Woodcock

During the year we have had record numbers attending our Open Meetings which have been very well received: Dizziness and Imbalance given by Dr Peter West and Mr Tony Elias on Back Pain.

My thanks goes to the PPL committee for their continued support and the role they play in supporting PMG. We are always looking for new members so if you would like to hear about what the committee does please get in touch via info@pulboroughpatientlink.org.uk or speak to one of the committee at the AGM. My thanks also go to Dr Tim Fooks and Mr Alan Bolt who are regular attendees at our bi monthly meetings.

Thank you to all our advertisers who support the publication of the newsletter.

Our finances continue to be scrutinised by our independent examiner Mr Arthur Vardell and our thanks go to him again this year for his independent examination.

As a committee we will continue to work for the PMG patients and support the PMG practice in as many ways as we can.

Best wishes
Alyson Heath

June 2018

3 TREASURER'S REPORT

Pulborough Patient Link Income and Expenditure Account		
Year to 31st March 2018		
	2018	2017
	£	£
Income		
Subscriptions	728.00	880.00
Donations	321.00	194.00
Teas, Raffles and Newsletters	420.32	190.55
Advertising Revenue	600.00	700.00
Total Income	2069.32	1964.55
Expenditure		
Hire of Hall	191.25	186.30
Speaker Expenses	19.00	25.98
Newsletter Honorarium	0.00	60.00
Newsletter Printing	602.95	815.93
Postage and Stationary	363.25	175.37
Bulk Email	60.51	33.13
Miscellaneous Expenses	4.95	79.97
Acquisition for PMG Practice	450.00	0.00
AGM Leaflets	0.00	3.00
Total Expenditure	1691.91	1379.68
Surplus for the Year	377.41	584.87
Balance Sheet		
	2018	2017
	£	£
Revenue Reserves at 1st April	2127.59	1542.72
Surplus for the year	377.41	584.87
	2505.00	2127.59
Represented By:		
Baance at Bank	2446.52	2527.07
Stock of Stmps	65.28	20.90
Less Creditors	-6.80	-420.38
	2505.00	2127.59

4 ELECTION OF COMMITTEE & OFFICE BEARERS

The current members of the Committee are:

Lisa Anderson (Co-opted)	District Councillor Brian Donnelly
Lesley Ellis	Pamela Haley-Chattaway (Co-opted)
Alyson Heath - Chair	Stuart Henderson - Vice Chairman
Peter Jenkins - Treasurer (Co-opted)	David McGill
Robbie Roberts	Tilly Spurr (Co-opted)
Dona Sherlock-Fuidge -Secretary (Co-Opted)	

Election of Committee

Election for the officers: of Chair, Vice-Chair Treasurer & Secretary